

LYNDON CITY COUNCIL  
SPECIAL MEETING MINUTES  
February 22, 2014

The Lyndon City Council met in special session on Saturday, February 22nd, 2014, 8:00 a.m., at the Lyndon Community Center for the following purpose:

1. City Planning and work session.

Members Present: Mayor Brandon Smith, Doug Watson, Chris Cole, Bill Patterson, and Laura Moore

Members Absent: Darby Kneisler

Others Present: Kimberly Newman, City Administrator  
Julie Stutzman, City Clerk  
David Wilson, Maintenance Supervisor  
Hotch Hanna, Resident  
Russell Swanson, Resident

Mayor Brandon Smith presided and called the work session to order. The City Council discussed immediate and long-term goals for the City. No action was taken. (See attached powerpoint presentation).

At 11:30 a.m. Watson made the motion to adjourn to regular meeting on Monday, March 3, 2014, at 7:00 p.m. Moore seconded, motion carried.

*Julie Stutzman*  
City Clerk



# Lyndon Kansas

GATEWAY TO THE LAKES

Saturday, February 22, 2014 8am-11am

## Goal Setting Session

Mayor Brandon Smith

City Administrator Kimberly Newman

Council Members:

Chris Cole, Darby Kneisler, Doug Watson, Bill Patterson, Laura Moore



# Agenda

- Major Accomplishments
- Issues, Concerns, Trends and Opportunities
- Significant Initiatives or Programs
- Capital Projects
- Organizational Effectiveness
- Immediate Goals
- Short Term Goals
- Long Term Goals



# Major Accomplishments

- Jones Park Trail
- Safe Routes to Schools
- Bailey House Rehab
- Adams Street
- New Casey's
- Fourth of July
- Fall Festival
- Pride
- Utility Rates
- Budget Alignments
- Community Garden
- Online Bill Pay
- Civic groups working together
- Outdoor Classroom
- Truck Replacements
- Curb Improvements
- Winterfest
- Parades
- Curfew Ordinance
- Bidding Trash Contract
- LED Lighting Upgrade
- Street sign replacement
- Supporting other groups events
- Farmers Market
- Pool Shades



# Issues, Concerns, Trends, and Opportunities

- Aging Water Lines
- Aging Sewer Lines
- Declining Property Values
- No population growth
- Not enough businesses
- Lack of citizen support
- Jobs
- Unoccupied Buildings
- Bridges/Culverts
- Rental Housing Issues
- Senior Housing
- Brownfields/gas stations
- Low income/transient residents



# Significant Initiatives or Programs

- New Job Descriptions
- Reserves for grant matches
- Sidewalk Repair Program
- Downtown beautification/curb appeal
- Review Fines/Fees
- Chamber
- 1/2 Cent Sales Tax
- More business interaction/support
- Stricter Enforcement
- Dilapidated Structures fund and ordinances
- Digitize/Organize Records
- Sewer Removal
- Snow Sidewalk Removal
- Branding and tagline



# Capital Projects

- New Community Center
- Vacuum Truck
- Sewer Plant Upgrades
- Water Line upgrades
- Kiddie Pool
- Ash Street
- Entrance Signs
- Digital Sign
- Bridge Replacement
- Parking Improvements
- Tree Limb grinder
- 2<sup>nd</sup> Entrance to Jones Park
- Bathrooms at City Park
- Downtown
- Nursing Home



# Organizational Effectiveness

- ◉ Frequently used policies, codes, ords. Should be reviewed regularly
- ◉ More interaction with the community/ door to door
- ◉ Surveys- get resident input
- ◉ Increased communication
- ◉ More staff meetings
- ◉ Monthly Financials
- ◉ City Manager Blog/Message Board
- ◉ Saturday Meetings twice a year
- ◉ Council Subcommittees



# Immediate Goals 2014

- April Meet with Main Street Inc.
- November 1/2 Cent Vote
- Rent speed sign
- Locate model policy/procedure for blight
- 2015 Budget
- Upgrade entrance sign
- Bid trash contract
- Finish up trails
- 12 Contract
- Recruitment Timeline
- Job descriptions /personnel manual
- Pool hiring
- Recreation Opportunities
- Outdoor Classroom
- Safe Routes oversight
- Grant Notebook/guide



# Short Term Goals 1 to 2 Years

## • 2015

- Streetlights Paid off in 2014 \$15,616
- Entrance Signs N & S
- Look into tree limb grinding
- KHF Disc Golf

## • 2016

- Vacuum Truck
- Use Funds for Blight



# Long Term Goals 3 to 4 Years

## 2017

- Pool paid off in 2016 \$18,630
- City Hall paid off in 2016 \$14,717
- Bathrooms at City Park

## 2018

- Planning on E75 for future expansion



# Some Day

- New Community Center
- Kiddie Pool
- 2<sup>nd</sup> Entrance to Jones Park
- Bridge Replacement-as needed
- Dedicated parking lot downtown
- Gathering place
- Long term plan for E 75